Monthly Board Meeting

Tuesday, February 21, 2023, at 5:30 PM

Library Conference Room

Agenda

1. Call to order-Joe Baumann
2. Welcome public in attendance.
3. Call for additional agenda items.
4. Approval minutes
   1. January 2023 monthly meeting minutes
5. Old business:
   1. Plan of Requirements (POR) update- Joe, Bonnie
      1. Friday, Feb 10th meeting
      2. Sunday, Feb 12th inventory meeting
   2. Collection Development update- Bev
   3. Follow up on cell phone use policy implementation.
   4. Follow up to recommended meetings with:
      1. Town Council meeting attendance-Joe
      2. Bob Horsey w/ Double H Development, LLC
6. New business:
   1. Operational Goals Needed- Chris
   2. Is it time to review/revise:
      1. Employee, Circulation handbooks (i.e note COVID/Employee Health PP, new ER Preparedness, Building/Maintenance, Strategic Plans)
         1. Consider: Is Circulation Handbook meant for just staff who work at circulation desk? Are all staff crossed trained to work at circulation desk?
   3. Library Director report- Bonnie
   4. Treasurer report -Chris
   5. Committee Reports:
      1. Fundraising committee report- Marlene Biddinger
      2. Building-Maintenance Committee report
7. Adjournment Public Session
8. Call to Order Executive session (if needed, Board Members Only)
9. Adjournment

**Next Board Meeting is Tuesday, March 21, 2023 at 5:30PM, Library Conference Room**